

# RACING INDUSTRY TRANSITION AGENCY

## The Eligibility and Prioritisation Policy for Distribution of RITA Class 4 Net Proceeds

### 1. 'Sports' Authorised Purpose

The Racing Industry Transition Agency (RITA) authorised purposes statement provides that RITA may distribute net proceeds to the following authorised purpose:

*'To encourage active participation in New Zealand amateur sports (being sports listed on the Sport New Zealand website) by assisting the following categories of bona fide New Zealand clubs and organisations:*

- 1. individual amateur sports clubs or similar organisations at a local or regional level whose members participate in amateur sport;*
- 2. regional or national amateur sports organisations to which individual amateur local sports clubs or similar organisations are affiliated or otherwise formally aligned;*
- 3. local, regional or national organisations which facilitate the active participation in New Zealand amateur sports through the provision of, for example, sports facilities, sports tuition or match or competition refereeing or umpiring;*
- 4. other regional or national organisations which facilitate the active participation in New Zealand amateur sports by providing general co-ordination and oversight of, or other assistance to, one or more sports and/or all clubs or organisations participating in one or more sports.*

*Such assistance to amateur sports clubs and organisations may be provided to a club or organisation for an individual team or teams or for more general purposes and may take the form of the funding of all or part of the actual and reasonable cost of items such as (but not limited to) sports equipment, playing uniforms, refereeing/umpiring uniforms and ground hire and all or part of the actual and reasonable expenses of individual teams participating in national tournaments with kindred groups'.*

### 2. Eligibility Requirements for the 'Sports' Authorised Purpose

'To be eligible for consideration for assistance an amateur sports club or organisation must meet those of the following requirements that apply to the relevant category of club or organisation:

- for all categories (1-4), it is a registered New Zealand charity and/or is registered as an incorporated society or as another legal entity;*
- in the case of a club or organisation referred to in (1), its membership is open to the members of the public;*

- *in the case of an organisation referred to in (2-4), its facilities or services benefit persons who are members of the public or who are members of clubs or organisations which are open to members of the public;*
- *in the case of a club or organisation referred to in (1, 2 or 4), it is directly or indirectly affiliated with a sports organisation referred to on the Sport New Zealand website;*
- *for all categories (1-4), the relevant sport has standards and/or rules which have been established by a national body or an international body and which are applicable to those who participate in the sport in New Zealand; and*
- *for all categories (1-4), there are significant New Zealand regional and/or national competitions for the relevant sport.*

### **3. General 'Sports' Authorised Purposes Grant Criteria:**

- 1) The grant must benefit amateur participants only.
- 2) The purpose of the grant must not be for a purpose for which the New Zealand Government is obligated to satisfy.
- 3) All costs applied for by the applicant must be for a specific and future purpose.
- 4) The applicant may not use a different supplier than the one for which a quote has been provided without the prior written approval of RITA.
- 5) The allocation is made as a grant, on the condition that no procurement fee, commission and/or discount has or will be paid to any person and that no identifiable direct benefit arises or may arise in the form of a supply of goods and services to any party involved as a result of the payment being made.
- 6) RITA requires that an acknowledgment of the grant be completed and returned to the NZRB, once the funds have been received by the recipient organisation.
- 7) Any grant made by RITA does not include Goods and Services Tax (GST).
- 8) Any uniforms and equipment purchased from a grant **must** remain property of the organisation.
- 9) Applications must be received in a timely manner prior to the Net Proceeds Committee Meeting, as listed on RITAs website.
- 10) The frequency and value of previously approved grants within a calendar year for the grant applicant will be taken into consideration for each new grant application.
- 11) Applicants with outstanding accountability work will be deemed a low priority for funding, and RITA reserves the right to not present applications to the Net Proceeds Committee for consideration until the outstanding accountability work is finalised'.
- 12) Where multiple applications are received from similar entities attending similar tournaments, all efforts will be made to be consistent with how each application is considered.
- 13) In situations where a grant application is part of a larger grand total amount, some of which is yet to be raised, but the application received, if granted, will then help to raise

the balance required, RITA can make this grant conditional on the raising and/or draw down of the other monies required.

- 14) RITA reserves the right to defer grant applications to future Net Proceeds Committee Meetings where and if appropriate, subject to available funding and other time critical grant applications.
- 15) Grant applications for (applicable) ongoing or repetitive expenses will be considered on a case-by-case basis for a maximum period of one year. There will be no expectation that future grant requests will be approved.
- 16) Grant applications for travel and accommodation costs for teams attending national tournaments will be considered, provided the costs are actual and reasonable and an official invitation or itinerary endorsed by the host's national body is supplied.
- 17) Grant applications to assist with the purchase of purpose built trailers or similar vehicles to transport specific sporting equipment will be considered.
- 18) Grant applications to assist with the modification of a vehicle will generally only be considered in exceptional circumstances for disadvantaged groups who require mobility to assist their members. Vehicles would generally be specially modified and ownership must remain in the hands of the applicant organisation.
- 19) RITA will make a conscious effort to return funding to the general area in which it was generated, subject to actual applications received throughout the year.

#### **4. Prioritisation of RITA 'Sports' Authorised Purpose Grants:**

As RITA distributes up to 20% of its Net Proceeds under its 'Sports' Authorised Purpose, RITA's Net Proceeds Committee is therefore more likely to favour grant applications that seek funding for costs that are associated with and/or the enabling of the **direct participation in sporting activities**.

For example, grant applications that relate to funding for:

- Pooled resources like player's equipment and/or playing uniforms;
  - The purchase, maintenance or repair of playing surfaces and/or equipment;
  - The hiring of sporting facilities or sports grounds;
  - Travel and/or Accommodation costs associated with participating in Tournaments.
- 1) Grant applicants that have made an effort to raise funds themselves or have made personal contributions to the total cost (i.e. not requesting 100% of the cost) will likely be considered more favourably.
  - 2) Grant applications for international travel and/or accommodation costs for teams attending tournaments outside of New Zealand are seen as a low priority for funding.
  - 3) Grant applications seeking funding for costs relating to the general 'administration' of Club activities and/or the purchase, maintenance or repair of assets not directly related to participation in sporting activities, are unlikely to be approved.
  - 4) Grant applications to fund an organisation's standard operating costs (like Rates or Insurance) are also unlikely to be approved.

**Grant applications should only be made for activities or items that would not be possible without additional grant funding.**

## 5. RITA will NOT fund the following:

- Any retrospective expenditure/costs or event.
- Any professional sportsperson/sports team.
- An individual sports person – (**unless**, the grant is made to, and administered by a bona fide amateur sports organisation to which the individual is affiliated. If the individual is participating in an event, that attracts prizes, all prizes must be forfeited to that sports organisation).
- Any Salary or Wages.
- Any Cash Prizes or non-cash prizes (Trophies/Medals/Ribbons/Sashes etc.).
- Any sports trips for supporters and/or spectators.
- Any Dress Uniforms (formal), Training Uniforms, Promotional Uniforms, Warm-up/Wet-Weather apparel, Footwear, Socks, Individual Gear Bags and/or other clothing **not** retained by the applicant organisation.
- Any food and/or alcohol costs (including catering expenses).
- Any petrol costs (or other fuel charges - including vouchers).
- Any expenses relating to an “after match” or “reunion” functions.
- Any bar/clubrooms related expenses (furniture, equipment or refurbishments).
- Laundry costs, Commercial Gym fees or major medical costs.
- A privately owned organisations and/or ventures for personal gain.
- Grants to non-affiliated or social sports clubs/teams, including those playing in corporate leagues.
- Any trade tournaments or sporting events staged primarily for commercial publicity and/or the benefit of a select industry group.
- Grants to any sports facility run for a commercial profit, such as 10 Pin Bowling Centres, Billiard Parlours, 'Country Clubs' for golf, or any other clubs with closed memberships.
- A National Sporting Organisation with a ‘Contractual Betting Agreement’ currently in place (or otherwise planned) with the Racing Industry Transition Agency receiving a significant commission.